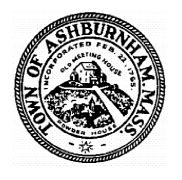
Board of Selectmen Extension 109 **Town Administrator** Extension 109 **Town Accountant** Extension 120 Town Clerk Extension 114 Tax Collector Extension 113 Treasurer Extension 112 or 110 **Board of Assessors** Extension 111 Land Use Office Extension 117 **Planning Board** Extension 121 **Conservation Commission** Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

PHONE: (978)-827-4100 **FAX:** (978) 827-4105

TOWN ADMINISTRATOR'S REPORT December 5, 2011

Town Administrator's reports are available on line at; http://www.ashburnham-ma.gov

TOWN COMMITTEES

Currently there are still (2) openings on the Conservation Commission, Capital Planning Committee- (1) at-large member, and the Historical Commission (2). These are listed on the Town's website under Volunteer Opportunities.

WATER TANK

Schedule is on track.

High Street

On line November, water treatment ready

Gardner Hill

Design May 1^{st-} 2012 Bid June 1st Repairs Complete November 30th

New pumps are in and running. There is a testing phase after which the new tank will be put on line. Hopefully this will be completed the end of this week. Work on the tower is continuing with the foundation being poured by the end of this week weather permitting. The erection of the tower will follow after base cures.

UNEMPLOYMENT

December 8th hearing was postponed. Chief Barrett, Sgt Chris Conrad and I will attend an unemployment hearing for a former employee hopefully on Tuesday Dec. 20th

CDBG FY2012

Grant submittal is Dec 15th. Due to a lack of resident participation, we had to remove South Main Street from the CDBG project. We will be submitting Cross and New Streets for funding.

Two documents require the Board of Selectmen Chair's signature. One is the Interlocal Agreement between the Town of Ashburnham and the Town of Ashby for Joint Participation in the FY12 Massachusetts Community Development Block Grant Program and the other is the Designation of Environmental Certifying Officer.

TAX RATE

The tax classification hearing will be held tonight at the BOS meeting on Monday, December 5th. We will open the hearing and most probably postpone it to December 19th. This is due to the State falling behind in their certification of New Growth. Harald Scheid will advice at meeting.

• TREASURER

Paul Pollastri has been in and is getting acclimated to the new position with a start date of January 1st.

• CABLE ACCESS

Tim Kelly from Comcast will be at the Board of Selectmen meeting on January 17th.

• AUDIT

Bill Fraher is in the process of auditing FY11. Once it is completed I will set up a meeting for him to report to the BOS and Advisory Board.

PILOT

We are awaiting receipt of information about PILOT from Investar representative.

• LAND AUCTION

Bid submittals for land being auctioned was today at noon, and there were no submittals. We will hold over the properties. I will work with Paul Pollastri for a future auction to include lower minimum bids.

WINTER STORMS

Town Hall (non-essential personnel) closure during snowstorms.